



FURTHER EDUCATION
PROGRAMS ON OFFER
AT THE FINANCIAL UNIVERSITY

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Why us?

1

Practice-oriented programs that are relevant to the labor market requirements

2

Abroad experience in teaching

3

High quality of provision

4

Top quality instructors

5

Flexible approach to teaching and individual learning trajectories

6

Most advanced teaching methods and learning technologies





Introduction

The Financial University under the Government of the Russian Federation provides an opportunity for you to obtain excellent applied training, take an advanced training course, and obtain new competencies and a diploma/certificate of one of the Russian leading universities. You will become a highly-qualified expert in your field and this will undoubtedly improve your employability and help you build a career at the top. Top practitioners, experts and business trainers will teach the courses and you will not only acquire the updated knowledge and skills, but also identify the key career development trends, find new business contacts and meet people who share your beliefs with whom you will be able cooperate when building your business company in the future.

You have a unique opportunity not only to obtain good training, but also to learn more about the Russian culture, to enjoy the Russian hospitality that will impress you so much that you will want to come back again. If you want to be the best, choose the best.

We hope that you will make the right choice and become a Financial University student. You are welcome to examine the benefits of our further education programs and move on to achieve success.

Elena Didenko

Candidate of Technical Sciences
Vice-Rector for Continuing Education

CENTER FOR FURTHER EDUCATION DEVELOPMENT

Business in Russia

The course describes specific characteristics of the Russian business environment. Students acquire modern competences in building and developing business companies based on the in-depth knowledge of the relevant legal and tax administration framework, financial support methods in the presence of growing business risks, and qualitative changes in the commodity markets and international markets.

🕒 40 h.

Face-to-face

Corporate CEOs, financial directors, auditors, representatives of embassies and consulates, and individuals who are interested in doing business in Russia



HIGHER SCHOOL OF PUBLIC ADMINISTRATION

Public Administration and Municipal Management

The advanced training course is focused on examining the concept, fundamentals of the modern public administration and municipal management, its structure, terms of reference, methodology and techniques used to exert influence.

🕒 72 h.

On-site/off-site, distance learning

Civil servants of the federal executive bodies and civil servants of government institutions of all levels

Public Finance

The students of the program examine the legal regulation of operations of government institutions of all types. Special attention is paid to the specific characteristics of the municipal level financial system, incl. revenues gained by the publicly-funded institutions from funds allocated for operations performed in accordance with the government orders, funds allocated for other purposes, investment of budgetary funds, revenues from revenue-generating operations; engagement of commercial organizations in the public service rendering process.

🕒 40 h.

On-site/off-site, distance learning

Civil servants, incl. civil servants who work for public financial management institutions



Government Institutions' Finance Management

The course describes the financial support system that supports various types of government institutions, legal regulation of their operations, public procurement system, work performance, service rendering procedure used in public institutions, internal financial control and external audit system, the way accounting operations are performed and financial statements are compiled and submitted.

🕒 20 h.

On-site/off-site, distance learning

Civil servants

Public Financial Control

The students examine the theoretical and legal basis of financial control, the structure and powers of the auditing authorities, the arrangement of monitoring operations and methodology of monitoring, financial control methodology use (risk management, performance audit, etc.), supervision of the operations performed in accordance with the government orders, monitoring of the public procurement process, performance of works, service rendering process in the government institutions, reporting procedure, and liability for violating the financial law.

🕒 72 h.

On-site/off-site, distance learning

Civil servants

Internal Audit and Control in Government Institutions

The students examine the legal framework for the internal financial control system and internal financial audit system operations, supervision and monitoring methodology, key ways to improve internal financial control and internal financial audit efficiency in the public administration sector, liability for violating the financial law, etc.

🕒 72 h.

On-site/off-site, distance learning

Civil servants

Business Operation Management

The course is aimed at upgrading students' skills in corporate transport fleet management; office supplies, goods, equipment and service distribution, operations and strategic management of the business administration process, document support, corporate event management and business trip arrangement.

🕒 36 h.

On-site/off-site, distance learning

CEOs and officers of business administration departments

Business Operations in the Real Property Management Sector

The students examine the modern business administration methods used in the real property management sector. This includes immovable property selection, property lease for business purposes, office space finishing, building, construction and installation procedure, acceptance of work; office space management, office space maintenance and supplies distribution.

HR Management

The students examine the fundamentals of personnel management strategy development and implementation, corporate HR policy, the foundations of strategic personnel management, formation and use of the HR and corporate intellectual capital, the potential of individual workers, intellectual property management and acquire the ability to apply the knowledge to practice.

Public Administration and Municipal Management

The course is focused on examining the concept, fundamentals of the modern public administration and municipal management, its structure, terms of reference, methodology and techniques used to exert influence.

🕒 36 h.

On-site/off-site, distance learning

CEOs and officers of business administration departments

🕒 256 h.

On-site/off-site, distance learning

CEOs, administrative department officers

🕒 256 h.

On-site/off-site, distance learning

Civil servants of the federal executive bodies and civil servants of government institutions of all levels



INTERNATIONAL SCHOOL OF BUSINESS

Business Operations Analysis and Business Valuation

It is a practice-oriented program. It is based on the best business and business valuation case studies. The course includes 4 modules. They include the following main elements of corporate financial management: modern company financial statements analysis for managerial decision-making purposes; operations efficiency, break-even point, costs, working capital, risks and results; business valuation and company cost management; investment management and investment project efficiency assessment.

🕒 72 h.

On-site/off-site

Company employees and management

Lending Institution Financial Sustainability Assessment and Management

The course is based on case studies. Lending institutions' operations efficiency assessment methods are examined and financial sustainability analysis is conducted. The course describes the key requirements set by the megaregulator for the lending institutions to meet.

🕒 72 h.

On-site/off-site

Company employees and management



Lending Institution Asset and Liability Management

It is practice-oriented program. It is based on the best international practices in bank management for managerial decision-making purposes.

🕒 16h.

On-site/off-site

Company employees and management

The course includes examination of relevant examples of risk management and a training in managerial decision-making aimed at managing the bank's balance sheet and profitability in an unstable macroeconomic environment.

The students acquire the ability to examine the position of a bank in the market and adjust it while taking into account the chosen operational strategy.



Legal Framework for Business Operations

The course is based on case studies. Lending institutions' operations efficiency assessment methods are examined and financial sustainability analysis is conducted. The course describes the key requirements set by the megaregulator for the lending institutions to meet.

🕒 16h.

On-site/off-site

Company employees and management



INSTITUTE FOR PROFESSIONAL UPGRADE AND ADVANCED TRAINING PROGRAMS

Commercial Use of Intellectual Work Products

This advanced training course is focused on examining new Russian intellectual property protection laws; basic intellectual property management principles; conditions for, forms of intellectual work product commercial use; ways to make ideas, innovations, inventions and patents to be used commercially; technology used to develop, promote and sell intellectual work products; practical issues in the Russian Federal Service for Intellectual Property license agreement registration; protection of intellectual property rights and a review of legal practice.

🕒 18 h

On-site/off-site

Company management

Business Protocol and Etiquette for Civil Servants and Businessmen

The course includes the following:

- Protocol: diplomatic, international, state, business, corporate. Protocol seniority. State heraldic symbols and corporate paraphernalia.
- Protocol and business events: visits, negotiations, meetings, congresses, receptions. Characteristics of protocol measures. Essential elements of protocol in the government institutions and commercial companies.
- Culture and ethics, protocol and etiquette and employees' behavior (government institutions and commercial companies)

🕒 18 h

On-site/off-site

Government institution management and employees, business company CEOs, head of protocol divisions



Taxes and Taxation: Regional Specifics, including the Russian Free Economic Zones

The students will learn the basic concepts and the meaning of the tax system of the Russian Federation, tax policy of the Russian Federation, direct and indirect taxes, regional taxation system, tax administration system. The students will also examine the special status and tax regime of the free economic zones in the Russian Federation.

🕒 18 h

On-site/off-site

Employees of public financial organizations, entrepreneurs

E-Records Management and E-Archives of Financial Organizations

The students will examine information technology used in records management, accounting methodology, electronic document descriptions, their pre-storage processing, the fundamentals of electronic document security, their storage standards, Russian information security requirements, modern principles and methods used to manage electronic records and electronic archives in order to improve the quality of company operations.

🕒 36 h

On-site/off-site

Employees of public financial organizations, entrepreneurs

INSTITUTE FOR PROFESSIONAL DEVELOPMENT

Accounting

The students learn about the accounting methodology used in the epoch of modern computer systems and acquire practical skills in basic accounting using 1C: Enterprise software package. This is a full-fledged course in accounting. We start from scratch and go all the way to the balance sheet examination and examine the theoretical and practical issues. The students acquire skills in performing the accounting procedure and accounting transaction modelling, which leads to making better progress in the course of accounting studies.

🕒 72 h

On-site/off-site

Economists, accountants, CEOs and employees of companies and organizations

Management Accounting and Budgeting

The students will learn how to examine various types of costs and assess the way they make an impact upon the financial results, to develop a corporate budget; will learn about the key types of budgets and financial statements, compile various budget data (cashflow budget, revenue and expenditure budget, balance sheet budget). The course is based on the modern best practices in managerial accounting system use. Practical skills are used when examples are examined using Microsoft Excel system.

🕒 260 h

On-site/off-site

Economists, accountants, CEOs and employees of companies and organizations who want to take a certified accountant examination

Business Company Chief Accountant

The course is aimed at training students who want to take an examination and obtain a certificate of a business company chief accountant. The certificate is a proof of the accountant's professional qualifications and competences in the field; it certifies the ability to perform well in entities with various forms of ownership operating in various sectors, the certificate holders have a right to and can work as accounting and financial management consultants.

🕒 260 h

On-site/off-site

Economists, accountants, CEOs and employees of companies and organizations who want to take a certified accountant examination

Government Institution Chief Accountant

The course is aimed at training students who want to take an examination and obtain a certificate of a government institution chief accountant.



The certificate is a proof of the accountant's professional qualifications and competences in the field; it certifies the ability to perform well in entities with various forms of ownership operating in various sectors, the certificate holders have a right to and can work as accounting and financial management consultants.

260

On-site/off-site

Economists, accountants, CEOs and employees of companies and organizations who want to take a certified accountant examination

Procurement in Russia: a Methodology and Commercial Practice

The course includes the following 5 modules: general procurement methodology; procurement in government institutions and commercial organizations; special characteristics of procurement in government institutions and commercial organizations; participation in the procurement process arranged by government institutions and commercial organizations; procurement system development strategy in Russia. Topics that are of interest to both suppliers and contractors are examined.

🕒 16 h

Face-to-face mode

56

On-site/off-site, distance learning

Contractor's board members, tender managers, tender committee officers, procurement department personnel, employees who are engaged in the procurement process, procurement experts

International Financial Reporting Standards. A complete course

The students obtain in-depth theoretical and practical knowledge of the IFRS use and get trained in order to take examinations and obtain the Diploma for International Financial Reporting Standards DipIFR (ACCA) and DipIFRS (IFA).

🕒 128 h

On-site/off-site

Individuals who have obtained a Russian certified accountant/ auditor diploma and who wish to improve their knowledge of the IFRS

Financial Director

The following topics are included into the course: professional values and ethics; legal regulation of economic operations; financial management; taxation; managerial accounting and budgeting; accounting; basics of audit; information and legal reference systems; International Financial Reporting Standards.

🕒 260 h

On-site/off-site

Economists, accountants, CEOs and employees of companies and organizations

Internal Audit and Control

The students learn about the principles, methods, characteristics of the internal audit and control system within the corporate management system built in accordance with the legal and practical requirements. The course includes the following: professional values and ethics; legal regulation of economic operations; taxation; managerial accounting; basics of audit; International Financial Reporting Standards (IFRS); information and legal reference systems; internal audit and control; accounting and reporting.

🕒 260 h

On-site/off-site

Economists, accountants, CEOs and employees of companies and organizations

Tax Consulting

The course helps students improve their competences related to tax, civil, accounting law, examine topical issues, practical taxation and tax consulting examples, examine the main trends of legal, arbitration practice associated with taxation. The course includes the following topics: tax law; taxation of legal and physical entities; legal regulation of economic operations; accounting and reporting; financial and economic analysis for tax consulting purposes; tax consulting methodology.

🕒 380 h

On-site/off-site

Economists, accountants, legal professionals, experts in taxation

PROFESSIONAL COMPETENCE AND PROFESSIONAL QUALIFICATIONS DEVELOPMENT EDUCATIONAL
AND RESEARCH CENTER

Banking

The course helps students acquire detailed knowledge of the banking system, learn about the practical aspects of the Russian and international bank operations and new types and forms of banking products and services, risk management, lending, customer operations.

🕒 387 h

On-site/off-site

Banking experts

Accounting, Account Analysis and Audit

The course helps students acquire fundamental knowledge of accounting, account analysis and audit and practical skills in using 1C: Accountant software package.

🕒 361 h

On-site/off-site

Certified accountants

Financial Management

The course is aimed at training the students who wish to take all types of examinations in securities market operations (at all levels ranging from basic to advanced). The course provides an opportunity for the students to update and expand their knowledge of financial markets and obtain new competences in order to be able to work on the financial market.

🕒 72 h

On-site/off-site, distance learning

Financial market experts

Business Company Finance Management

The course helps students acquire updated knowledge of corporate financial management and practical skills in using modern financial management methods and techniques, in attracting investors in order to improve company's competitiveness and increase production volumes. Students acquire practical knowledge and corporate financial management skills by using Financial Director simulation.

🕒 84 h

On-site/off-site

Business company financial experts

DEPARTMENT OF PUBLIC-PRIVATE PARTNERSHIP

Public-Private Partnership Project Management in the Russian Regions

The course taught by the practitioners who have experience in developing in implementing PPP projects in Russia and abroad helps students acquire a wide theoretical knowledge and practical skills. CEOs and experts from the key departments of Avtodor Russian Highways, Vnesheconombank, federal and regional executive bodies, banks, legal firms, consulting companies and other companies are engaged in developing learning materials and master classes. A site-based program at the facilities built within the framework of the PPP project is organized in partnership with Avtodor.



INNOVATIVE LANGUAGE STRATEGY CENTER

Specialized Interpreter/ Translator further education program

The program includes 18 disciplines, including the following: Practical Grammar of the English Language, Business English, Stylistics of the English Language, Theory of Translation and Interpreting, Ethics in Translation and Interpreting, A Practical Course of Specialized Translation and Interpreting, A Practical Course of Translation, translation/interpreting practical training period (60 hours).

The professional competences include: translation, editing of translated texts, creation of summaries and abstracts of specialized texts, constant search for equivalents (actively used words); performing intermediary’s functions in intercultural, business communication and in a professional environment; use of context-specific methods and techniques of translation with a view to achieve maximal communicative effect.

BEC Higher

The program includes 18 disciplines, including the following: Practical Grammar of the English Language, Business English, Stylistics of the English Language, Theory of Translation and Interpreting, Ethics in Translation and Interpreting, A Practical Course of Specialized Translation and Interpreting, A Practical Course of Translation, translation/interpreting practical training period (60 hours).

The professional competences include: translation, editing of translated texts, creation of summaries and abstracts of specialized texts, constant search for equivalents (actively used words); performing intermediary’s functions in intercultural, business communication and in a professional environment; use of context-specific methods and techniques of translation with a view to achieve maximal communicative effect.

🕒 120/90 h

Face-to-face mode

CEOs and employees of companies and organizations;
post-graduate students; bachelor program students; master program students

🕒 1,200 h

On-site/off-site

Civil servants; CEOs and employees of companies and organizations; post-graduate students; 3rd-year and 4th-year bachelor program students; master program students



BEC Vantage

BEC Higher (Business English Certificate Higher) is an examination developed by the University of Cambridge. This is a third level (post-advanced level) examination. The certificate is a proof of the ability to use the English language with confidence in a business environment, communicate freely in English in a professional environment and conduct negotiations. Upon completing the course, the students can do complex assignments and use the language for business and professional purposes (Level C1 in CEFR).

🕒 120/90 h

Face-to-face mode

CEOs and employees of companies and organizations;

post-graduate students; bachelor program students; master program students

GMAT Examination Preparation

BEC Vantage (Business English Certificate Vantage) is a second (Upper-Intermediate) level examination. The students should be able to use the English language in day-to-day communication in a business environment, communicate in the workplace and communicate with the visitors. The examination is divided into 4 parts: oral speech, written speech, listening comprehension, and reading. Upon completing the course, the students can do assignments of average complexity and use the language for business and professional purposes (Level B2 in CEFR).

🕒 120 h

Face-to-face mode

CEOs and employees of companies and organizations;

post-graduate students; bachelor program students; master program students

IELTS Examination Preparation

IELTS is a standardized test of English language proficiency. It is accepted by overseas higher education institutions and is necessary for the applicants to obtain an international certificate needed to become enrolled to Russian universities' master programs. IELTS tests the ability to listen, read, write and speak in English. Upon completing the course, the students can communicate in standard situations in an academic environment, use the English language when speaking in public.

🕒 120/90 h

Face-to-face mode

Bachelor program students; master program students

HSK (Hanyu Shuiping Kaoshi) Examination Preparation

HSK is a test administered by Hanban, an agency of the Ministry of Education of the People's Republic of China, in cooperation with linguists, psychologists, and experts in instructor activity tracking. The test of Standard Chinese language proficiency for non-native speakers (international students and overseas Chinese) is used to check the skills in using Chinese in an academic, professional environment and everyday life.

🕒 64 h

Face-to-face mode

Post-graduate students; bachelor program students; master program students

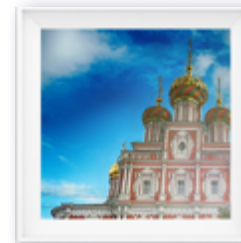
Second Foreign Language (Russian)

The students of the program acquire basic knowledge of Russian that gives them an opportunity to communicate in a Russian-language environment. Upon completing the course, the students have basic skills that help them communicate with the native speakers in social, cultural situations, in everyday life and communicate (to some extent) in a professional and academic environment. *Students study in small groups.*

🕒 200 h

On-site/off-site

International students



Modern International Tax Planning Architecture

🕒 72 h

The students examine corporate tax risks mitigation based on the use of modern international tax risk management methods and techniques; forecasts of the economic, financial and tax process development on the micro-, meso- and macro-levels based on the application of tax consulting methods to international taxation; modern tax administration technology used in international transactions.

Face-to-face mode

Managers of manufacturing, trading and transport and logistics companies

Upon completing the course, the students will have basic theoretical knowledge of international taxation, will be able to use a systemic approach to examining characteristics of taxation systems in foreign countries; will have a systemic knowledge of transparency issues and tax information exchange.

Tax Collection Mechanisms and E-Commerce in the Epoch of Digitalization

🕒 72 h

The students of the program will have knowledge of the theoretical basis and legal framework for taxation operations in the electronic commerce sector; e-commerce market characteristics and development trends, basic e-commerce models, typical stages of an Internet business company formation; types, forms and methods of electronic commerce tax payment optimization; modern tax administration technologies used in electronic commerce sector; and acquire practical skills in making managerial decisions related to e-commerce development, will know modern trends and will be able to use e-commerce taxation tools and techniques.

On-site/off-site, distance learning

Heads of finance, tax, legal departments of Russian and overseas companies, employees of tax authorities



Supply Chain Management: Building an Efficient Supply Chain Architecture

The students of the program acquire and improve professional competences in managing manufacturing, trading and transport and logistics companies, incl. competitive supply chains development, building an optimal balance between service quality and costs and identification of ways to improve product and accompanying flow management efficiency

🕒 72 h

Face-to-face mode

Managers of manufacturing, trading and transport and logistics companies

Warehouse Logistics Management

The students of the program acquire and improve professional warehouse logistics and infrastructure logistics managers' competences. The students acquire theoretical knowledge and practical skills in building warehouse logistics models, developing and using storage technology, freight transportation technology. The students of the program regularly develop and make amendments to warehouse logistics models, develop warehouse topology, manage product flows, are engaged in warehouse planning, functional flowchart development, and KPI monitoring.

🕒 72 h

Face-to-face mode

Managers of manufacturing, trading and transport and logistics companies

Transport Logistics Management

The students of the program acquire and improve professional competences of managers who work for customers and transportation companies and are in charge of freight transportation. The students acquire skills needed to assess data presentation in work specifications, develop optimal delivery scenarios, select a contractor taking into account safety and economic feasibility requirements, examine the agreements concluded with the forwarders and customers, assess transportation risks, maintain records, and develop complete transportation solutions.

🕒 72 h

Face-to-face mode

Managers of manufacturing, trading and transport and logistics companies





TAKE THE NEXT STEP

For more information or to apply to a program, please contact us:

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Please visit our website at

www.fa.ru/en/Cont-edu/Pages/Home.aspx

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