I hereby request that \_\_\_\_\_\_\_\_\_application be endorsed and approved.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_\_\_\_\_\_/

Master Program Director

**Letter of Motivation\***

**Re. master program enrollment**

Full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Master degree program title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A Letter of Motivation is to be written by the applicant in any format. It should include the following:

1. Introduction.

2. Goals and objectives related to professional development, the role played by the Financial University Master Training Department in achieving those goals.

3. Achievements in the field of major (research done and the research work improvement opportunities provided by the Master Training Department).

4. Professional competences that you are planning to acquire at the University and apply to your future work.

5. In what way can training within the master program of your choice at the Master Training Department help you achieve your career goals and improve your knowledge, skills and qualifications?

6. In what way can you be of interest to the Financial University and your fellow students?

7. Conclusion.

Grades are not assigned for the Letter of Motivation unless the Letter is signed by the Master Program Director (Program of First Choice).

The applicant should present the Letter of Motivation to the appropriate Department/Teaching Department/Master Program Director in person or by sending it to the appropriate e-mail address not later than 1 July 2017.

\* One Letter of Motivation per each portfolio principle is applicable.