**SERVICE FEE PAYMENT AGREEMENT №**

City of Moscow «\_\_» \_\_\_\_ 20\_\_

Federal State-Funded Educational Institution of Higher Education «Financial University under the Government of the Russian Federation» (Financial University) represented by  **(NAME, position)**, acting in accordance with **Power of Attorney № of** ,hereinafter referred to as the Customer, on the one hand, and  **(NAME) (country)** hereinafter referred to as the Contractor, on the other hand, have agreed as follows:

**1.** **SUBJECT OF THE AGREEMENT**

1. The Contractor shall render the services indicated in 1.2. hereof, acting in accordance with this Agreement and as per the orders issued by the Customer, the and the Customer shall pay for the services rendered.
2. The Contractor shall render the following services: conduct classes to students in face to face /distant mode on subject \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. (name of department)
3. The timeframes for rendering the services shall be: \_\_ \_\_\_\_ 20\_\_, \_\_ \_\_\_\_ 20\_\_, \_\_ \_\_\_\_ 20\_\_.
4. The services shall be deemed rendered after the Parties hereto have signed the Service Acceptance Certificate.

**2. RIGHTS AND LIABILITIES OF THE PARTIES**

1. The Contractor shall:
2. Render the services indicated in 1.2. hereof in full and within the timeframes indicated in 1.3. hereof, acting independently.
3. While acting upon the Customer’s request, rectify the defects identified by the Customer free of charge within 5 working days if the Contractor has violated the terms of this Agreement thus leading to the deterioration of quality of the services rendered.
4. The Customer shall:
5. Accept the services and pay the amount indicated in 3.1. hereof for the services rendered following the signing of the Service Acceptance Certificate.
6. The Customer has a right to:
7. Check the quality of the services rendered and the progress of the services rendering process at all times.

**3. SERVICES PAYMENT PROCEDURE AND SCHEDULE**

1. The full amount due herein for the services rendered shall be \_\_\_\_ (\_\_\_\_\_\_\_) euros and 00 (zero) eurocents.

The amount due herein to the Contractor shall be reduced by the amount equal to the tax amount associated with the Agreement payments due to be made as per the legislation of the Russian Federation.

1. The payments shall be made in foreign currency through bank transfer in one instalment after the Parties have signed the Service Acceptance Certificate and after the term of the agreement has ended.

**4. LIABILITIES OF THE PARTIES**

1. The Parties hereto shall be liable for improper performance and non-performance hereunder in a manner prescribed by the laws of the Russian Federation.

**5. TERMINATION OF THE AGREEMENT**

1. This Agreement may be terminated early before the date indicated in 6.1 hereof by mutual agreement of the Parties.
2. The Customer has a right to terminate the Agreement at any moment acting independently after he has paid to the Contractor for the services actually rendered.
3. The Contractor has a right to terminate the Agreement if he has reimbursed the amount equal to the loss amount to the Customer.

**6. FINAL PROVISIONS**

1. The Agreement shall come into force as of the date first above written and shall be applied to the services rendered within the period: \_\_ \_\_\_\_ 20\_\_, \_\_ \_\_\_\_ 20\_\_, \_\_ \_\_\_\_ 20\_\_.
2. The amendments to this Agreement shall not be effective unless they are in writing and signed by duly authorized representatives of the Parties.
3. This Agreement is made in 4 counterparts, 2 in Russian and 2 in English, one Russian and English copy for each Party, having the same legal force and identical in content.

|  |  |
| --- | --- |
| **For the Customer** Federal State-Funded Educational Institution of Higher Education "Financial University under the Government of the Russian Federation" (Financial University) 125993, GSP-3, Moscow, Leningradsky Prospekt, 49  | **For the Contractor** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Full namePassport number: Authority: Date of issue: Date of expiry: Date of birth: Home address: Postal address (residential address) in Russia:Tel.: Remittee’s bank: Bank address: Beneficiary: Beneficiary’s account: IBAN: BIC: Account number:  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(signature)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (job title and position) | Contractor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ( signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Approved by:
Head, International Relations Department

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ L. V. Prikhodko

Head, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_