Заместителю проректора по финансовой и экономической работе

 \_\_\_ Иванову Александру Сергеевичу

 (Ф.И.О.)

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 От

 (фамилия)

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 (имя)

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 (отчество)

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 Дата рождения:

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(паспорт: номер, серия, кем и когда выдан)

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 (контактный телефон)

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 (структурное подразделение)

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 (должность)

«\_\_\_\_»\_\_\_\_\_\_\_\_\_\_\_\_202 №\_\_\_\_\_\_\_\_\_

**Заявление**

 Прошу Вас перечислить причитающиеся мне денежные средства за выполненные работы/оказанные услуги согласно прилагаемому Акту выполненных работ/оказанных услуг от «\_\_\_»\_\_\_\_\_\_\_\_ 202\_ г. на мой лицевой (текущий) счет.

Платежная система \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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В Банке \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (наименование банка полностью)

Отделение\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (название, если есть отделение)

№\_\_\_\_\_\_\_\_\_\_\_\_\_\_ в городе \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (номер отделения)

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БИК Банка

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Корреспондентский счет банка

Если получатель банк или отделение банка

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Расчетный счет

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ИНН Банка

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КПП Банка

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ИНН исполнителя

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СНИЛС исполнителя

Если нужно указывать в назначении платежа иную информацию кроме Ф.И.О. и счета

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Приложение: Акт выполненных работ/оказанных услуг от «\_\_\_»\_\_\_\_\_\_\_\_ 202\_ г.

Дата \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_20 г. Подпись\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_